

This reference document is to help guide Lewisham parents and carers through the admission process for starting primary school in September 2018. Please read the document very carefully together with the online information at www.lewisham.gov.uk/primaryadmissions.

If you have any queries or need any part of the process explaining further please contact the Admissions Team on 020 8314 8282 (Monday–Friday, 9am–12 noon) or email schooladmissions@lewisham.gov.uk

The deadline for submitting an online application is 11.59pm on 15 January 2018.

Useful websites:

All you need to know about applying to start primary school in Lewisham

www.lewisham.gov.uk/primaryadmissions

Find out about primary schools in Lewisham and which are closest to you.

www.lewisham.gov.uk/primaryschools

Apply online for primary school places.

www.eadmissions.org.uk

Apply online

It only takes a few minutes and you will get a confirmation email once you submit your application. Applications for admission to primary schools can be made by visiting www.eadmissions.org.uk

The benefits of applying online are:

- it is quick and easy to do
- you will get an email confirmation that your application has been received
- the system helps you by checking for errors
- there is no risk that your application will get lost in the post or arrive late
- you can change your preferences of school up until the closing date
- your details are held securely
- during the evening of 16 April 2018 (after 5pm) you will receive an email informing you of your child's offer of primary school.

Once you have submitted your application you will receive a reference number which will be similar to this: 209-2018-09-E-002009. If you do not receive this number, it means your application has not been submitted.

Information provided in this document is subject to change by the Government or the Schools Adjudicator. Any amendments will be published on Lewisham Council's website: www.lewisham.gov.uk/admissions.

The information is intended for Lewisham residents. Children living outside the borough are welcome to apply for schools in Lewisham and applications should be made direct to their home authority.

Children with a statement of special educational need (SEN) or an education health care plan (EHCP) follow a different admissions process. For further advice please contact the Children with Complex Needs Team on Tel: 020 3049 1475.

school you are applying for. Failure to do so may result in your younger child not being offered a place at your preference school and the school may not be able to accommodate your child later in the admissions process.

Children of staff

A small number of primary schools will give priority to children whose parent is employed at the school. Please read the school's definition of 'children of staff' to ensure that your child qualifies under this criterion and you complete the relevant information on the online application. Please note that this policy does not apply to community schools in Lewisham.

Crown servants

Families of UK service personnel or Crown Servants returning from overseas to live in Lewisham are able to apply for a school place without the child being resident in Lewisham. However any such application must be accompanied by an official letter from the relevant Government Department which declares the relocation date and/or unit postal address, quartering area address or family home address. It is important that parents provide Lewisham with their relocation address, in order to ensure that places are allocated fairly and in accordance with each school's admissions criteria.

Parents should keep Lewisham informed of any changes to their planned address during the application process and should note that without being able to provide any confirmation of a relocation address, Lewisham Council will not be able to process their application.

If you do not qualify under this criterion please do not tick this box on the application form as it may delay your application being processed.

Applicants from overseas

Apart from Crown Servants returning from overseas, Lewisham Council will not process applications from overseas until the family is resident in Lewisham.

Admissions criteria for community schools

Admissions criteria are applied when the school receives more applications than there are places available. Community schools in the borough use the same admissions criteria (see below). Voluntary-aided schools, foundation schools, free schools and academies have their own criteria for deciding which children to admit. The full admissions policy, annual intake and other information about each of the schools in Lewisham

can be found on the school's own websites. See page 15 onwards for contact details of primary schools in the borough.

Admissions policy for community schools

When a community school in Lewisham is oversubscribed for the Reception class in September 2018 the following criteria will be used and places offered to:

1. A looked after child (LAC) or a child who was previously looked after but immediately after being looked after became subject to an adoption order (in accordance with the Children Act 2002), child arrangements, or special guardianship order (sections 8 or 14A of the Children Act 1989).

A looked after child is a child who is:

- a) in the care of a local authority (in accordance with Section 22 of the Children Act 1989), or
- b) being provided with accommodation by a local authority in the exercise of their social services functions (Section 22(1) of the Children Act 1989).

Confirmation of a child's LAC status must be supplied by the allocated social worker or foster carer with the application along with a copy of the Adoption Order, Care Order or Special Guardianship Order.

Children who were adopted from overseas do not qualify under this criterion.

2. In exceptional circumstances there is discretion to admit a child on the grounds of their or their family's severe medical or social need for that particular school and who would not otherwise qualify for admission. The application must be supported by a letter from a hospital consultant, social worker or similar professional, setting out the reasons why the school is the only one to meet the child's needs, before an admission decision is made. The admission decision will be considered in consultation with a panel of teaching and medical professionals. The medical professional provides advice on applications made under medical conditions and teaching professionals advise on applications made for social or special reasons. Supporting evidence must be provided with the application and by 15 January 2018, the closing date for applications.
3. Children whose brother or sister is on roll of the school on the closing date for applications and is expected to be on the roll of the school (or of the

Contact: Admissions and Appeals Team, Third Floor, Laurence House, Catford SE6 4RU.

Tel: 020 8314 8282 (lines are open Monday–Friday, 9am–12 noon). Email: schooladmissions@lewisham.gov.uk

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Number of places offered under each criterion

Name of school	Published admissions number (bulge class in brackets)	Number of applicants who named the school as one of their preferences	Children in public care	Children with exceptional medical or social need	Siblings on roll	Distance of last child offered for published admissions number	Distance of last child offered for bulge class	Children with SEN statement	Number of appeals heard in the summer of 2017	Successful appeals in the summer of 2017
Adamsrill	90	193	1	0	19	2034.46		1	0	0
Ashmead*	30 (60)	213	0	0	9	567.23	13634.25	0	0	0
Athelney	60	108	0	1	15	6275.31		1	0	0
Baring*	30 (60)	195	0	0	15	317.62	3116.30	0	0	0
Beecroft Garden	60	437	1	0	26	439.82		0	2	0
Brindishe Green	90	459	0	0	40	556.67		0	1	0
Brindishe Lee*	30 (60)	426	0	0	18	237.70	567.74	0	1	0
Brindishe Manor*	60 (90)	398	0	0	26	567.87	1151.03	0	1	0
Childeric	60	130	0	0	21	12419.83		0	0	0
Coopers Lane	90	198	0	0	30	2331.78		0	0	0
Dalmain	60	321	0	0	26	823.82		0	0	0
Deptford Park	90	147	0	0	26	9304.13		0	0	0
Downderry	60	208	0	0	21	627.49		0	1	0
Edmund Waller	60	247	1	0	25	858.09		0	0	0
Elfrida	60	106	0	0	19	3102.49		0	0	0
Eliot Bank	60	334	2	0	26	494.31		0	1	0
Fairlawn*	60 (90)	400	0	0	32	368.91	820.00	0	0	0
Forster Park	90	143	0	0	25	5521.55		0	0	0
Gordonbrock	90	284	0	0	27	1123.51		0	0	0
Grinling Gibbons	30	219	0	0	19	257.64		0	1	0
Haseltine	60	251	0	0	27	736.11		0	1	0
Holbeach	90	277	1	0	27	2338.07		0	1	0
Horniman	30	231	1	0	13	692.30		1	0	0
John Ball	90	403	0	0	26	756.59		0	3	0
John Stainer	60	346	0	0	19	409.66		0	2	0
Kelvin Grove	90	247	0	0	44	1010.49		0	1	0
Kender	60	127	0	0	17	5603.09		0	0	0
Kilmorie	90	340	2	0	44	512.92		0	1	0
Launcelot	60	94	1	0	14	4001.18		0	0	0
Lucas Vale	60	242	1	0	19	1363.74		0	1	0
Marvels Lane	60	92	1	0	20	3112.97		0	0	0
Myatt Garden	60	295	0	1	29	402.70		0	1	0
Perrymount	30	116	0	1	6	1252.88		4	0	0
Rangefield	60	169	2	0	24	1340.70		0	0	0
Rathfern	60	293	1	0	28	458.84		0	0	0
Rushey Green	90	298	0	0	21	3018.71		0	0	0
Sandhurst Infants	90	316	0	0	47	504.81		0	2	0
Sir Francis Drake	60	134	0	0	9	1795.62		0	0	0
Stillness Infants	90	380	1	0	38	588.42		0	0	0
Torridon Infants	90	347	0	0	40	958.13		2	1	0

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