

Application Questions

Please use the relevant section in the online application to complete your answers to these questions. Please provide as much detail as possible using examples of your skills, knowledge and experience. These can be both work and life experiences.

The answers you provide will determine whether your application is progressed to interview.

1. Lewisham Apprenticeships are ring-fenced to Lewisham residents. Please confirm you are a Lewisham resident?
2. Have you undertaken an apprenticeship before, and if yes please provide details.
3. What is your understanding of Equality & Diversity?
4. Why are you applying for this role?
5. What skills do you have that you feel make you the best candidate for this role?
6. What is your knowledge or understanding of the role of Adult Learning Lewisham?
7. This role involves dealing efficiently with Learners and customers. What experience do you have of providing excellent customer service and what do you think are the key aspects of providing an exceptional service?
8. The role will require using database systems to manage learner accounts, what database systems have you used and for what tasks?
9. Can you please provide us with an example of when you have had to deal with a stressful situation and how you dealt with it?
10. Can you demonstrate roles or examples when you have had to work with minimal supervision and how you manage your workflow?
11. Which I.T packages you have used previously and what tasks have you have used them for?
12. This role involves completing a qualification whilst working, please can you explain how you would effectively balance your work load and any 'tools' you would use.