

Be the next
**Young
Mayor**
of **Lewisham**



**Candidate
pack 2019**

Make your mark
[www.lewisham.gov.uk/
youngmayor](http://www.lewisham.gov.uk/youngmayor)





Young Mayor of Lewisham candidate pack

Thank you for showing an interest in this election. It is with great pleasure that we enclose the forms you need to complete to stand as a candidate.

In this pack you will find:

- i) 10 steps to being a successful candidate.
- ii) A candidate's application form which you need to complete.
- iii) A parental/guardian consent form which one of your parents or guardian needs to complete.
- iv) A teacher's consent form which your headteacher needs to complete.
- v) A supporters form which your 50 supporters need to complete.
- vi) The ideal election statement guidance and a 'my election statement' form for you to fill in. This will be your 200 words that say why you want to stand and what you would do for young people in Lewisham if you were elected.

So what do you have to do now?

First, read this pack.

If you decide you want to stand, call us as soon as possible on the numbers below so we know you are standing and can get all your contact details to be able to keep in touch with you.

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Then you need to get your form to us.

There are three ways you can submit your completed candidate form and you can do this as soon as you have completed it (you don't have to leave it until the last minute!)

1. Send an email with a scanned copy of your completed candidate form to us at katy.brown@lewisham.gov.uk or malcolm.ball@lewisham.gov.uk.
2. Drop it in to us at the Civic Suite, Catford SE6 4RU. Please come to the reception and ask for Katy or Mal from the Young Mayor's Team and we will come and collect it from you.
3. Post your completed candidate pack to the Young Mayor's Team, Civic Suite, Catford SE6 4RU. It must arrive before the deadline (if in doubt bring it down rather than post it!). **Please email us to let us know your pack is in the post, just in case it doesn't arrive!**

However you choose to submit your form, the deadline for us to receive your completed candidate form is 5pm on **FRIDAY 13 SEPTEMBER 2019**.

If we don't receive your form by the deadline you won't be able to stand in the election.

Any questions?

Call or email us (details below) and we'll help you. There is also more information about what previous Young Mayors have done at www.lewisham.gov.uk/youngmayor.

Good luck! And we look forward to receiving your forms.

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



10 steps to being a successful candidate

This is an easy guide to make sure you can become a successful candidate for this year's Young Mayor of Lewisham elections.

STEP 1: Read this guide very carefully!

STEP 2: You need to meet the rules to stand as Young Mayor:

Rule 1: Are you going to be aged between 13 and 17 years old on Wednesday 16 October 2019?

Rule 2: Do you live in the borough of Lewisham?

Rule 3: If you do not live in Lewisham, do you go to secondary school or college in Lewisham or work in Lewisham?

If you answered YES to rule 1 and YES to either rule 2 OR rule 3 then you CAN stand to be Young Mayor of Lewisham.

If you meet these rules and you want to stand, **call us on the numbers below** to let us know.

STEP 3: Look at the candidate application form

Complete the sections very carefully.

Please give us all your contact details so we can let you know we've received your forms.

Don't forget to sign the declaration.

Please scan, send or drop the completed form to us by

5pm Friday 13 September 2019.

STEP 4: Look at the parental/guardian's consent form

Please pass this on to your parent or guardian.

They must give the form back to you when they've completed it.

Please scan, send or drop the completed form to us by

5pm Friday 13 September 2019.

STEP 5: Look at the school/college consent form

Please pass this on to your headteacher or principal to complete. It **must** be your headteacher or principal who signs this form and it must be given back to you when completed.

Please scan, send or drop the completed form to us by

5pm Friday 13 September 2019.

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU

Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or

katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308

or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



STEP 6: Look at the supporters nomination form

You have to get signatures from 50 young people (aged 11–17 years old) to support you. If they do not go to school or college in Lewisham they must live in Lewisham so ask them to put their address on the form so we can confirm this. We will not pass their details to anyone else. If you have already got 50 signatures on a different form, then send it to us and we will let you know whether that's OK.

Please scan, send or drop the completed form to us by
5pm Friday 13 September 2019.

STEP 7: Look at the election statement form and read the guidance

As a candidate you will have to produce an election statement that will be given to everyone who can vote in the elections - that's 20,000 young people who live or go to school in Lewisham. To be able to stand, you need to write up to 200 words on what you would do for young people if you were elected. This will form the basis of your final election statement. We have a sheet giving you tips on what to write and you can also call us if you want some more help.

STEP 8: Start filling in the forms

Don't forget that you can contact us (all the details are at the bottom of the page) if you have any questions about any of this. No question is too silly so don't feel embarrassed!

STEP 9: Start thinking ahead

OK, you've just completed the forms and sent them in, there's nothing else to do is there?

WRONG! We will contact you to let you know all your forms have been completed properly, then you will have to switch into 'campaign mode'.

What does this mean?

This means that you will:

- have to start thinking about what your 'message' is (what you stand for in this election).
- have to start identifying good people to be part of your campaign team – these will be people who can help you with publicity, who have lots of contacts, or who can help you persuade as many people as possible to vote for you!
- start telling people you're standing and to vote for you on Wednesday 16 October 2019!

Don't worry too much about these tasks. We'll go through them on your candidate training day. But you do have to start thinking about them now!

STEP 10: So what are you waiting for? Call or email us to let us know you are standing and send us your forms. Good luck!

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU

Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Election of Young Mayor 2019

My name is _____

and I am standing for election as Young Mayor of Lewisham.

(Tick boxes as appropriate)

I can confirm that:

a) I am between the ages of 13 and 17 on Wednesday 16 October 2019

My date of birth is _____

b) I live in the London Borough of Lewisham

My address is _____

Postcode _____

c) I am educated within the London Borough of Lewisham

My secondary school/college is _____

OR

I work within the London Borough of Lewisham

My place of work is _____

(Remember if you live in Lewisham but don't go to school or work here you can still apply to be Young Mayor!)

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU

Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



My contact details are as follows:

Home telephone number: _____

Mobile phone number: _____

Email address: _____

If you successfully complete all your forms, we will be holding a one-day training event for all candidates on Saturday 14 September 2019 from 10–4pm @ Civic Suite, Catford.

You MUST attend this training event to continue being a candidate for the elections.

You will find out more about the role and about campaigning, have your photograph taken in order to prepare your candidate materials. If you have a problem attending on Saturday please get in touch with us as soon as possible.

Lunch will be provided and we will pay for any travel costs you have.

Candidate declaration

I DECLARE THAT THE INFORMATION THAT I HAVE GIVEN ON THIS FORM IS TRUE AND THAT I MEET THE CONDITIONS FOR BEING YOUNG MAYOR OF LEWISHAM.

SIGNED: _____

DATE: _____

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU

Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Parental/guardian's consent form

I have read the guidance and support the application of

_____ (name of candidate).

I can confirm that this candidate is:

- aged between 13–17 years
- lives in the London Borough of Lewisham OR
- is educated or goes to school in the London Borough of Lewisham OR
- works in Lewisham.

I provide my consent for my child to stand as a candidate for the 2019 Young Mayor of Lewisham. I also provide consent that photographs and video may be taken of the child named above and may be used in current and future council publications (both print and online) and may be sent to news media for production.

Signed: _____

Name (in capitals): _____

Address: _____

Postcode: _____

Daytime contact: _____

Evening contact: _____

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or
katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308
or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Medical conditions and special requirements

Does your child or dependant have any medical conditions we need to know about? If yes, please describe

Are they on any medication, or do they require any treatment or response in case of emergency?

Do they have any allergies? If yes, please state

What is the name and address of their GP?

Does your child or dependent have any other special needs or requirements we can help them with? If so, please give details

Signature _____

Name (in capitals) _____

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



School/college consent form

I confirm that

_____ (name of candidate).

is a student at my school and is in Year _____

I also confirm that I give my full consent to this student's application to be a candidate for this year's Young Mayor of Lewisham elections.

Signed: _____

Headteacher name (in capitals): _____

Headteacher of (name of school): _____

Daytime number: _____

Evening number: _____

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or
katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308
or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Supporters nomination form

I agree to support

_____ (name of candidate)

as a candidate for the Young Mayor of Lewisham elections 2019.

I can confirm that on Wednesday 16 October 2019 I will be between 13 and 17 years of age.

I can also confirm that I live in Lewisham and/or go to school in Lewisham or work there.

Signature	Name (in capitals)	School or address	Date of birth
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU

Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Signature	Name (in capitals)	School or address	Date of birth
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or
katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308
or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



Signature	Name (in capitals)	School or address	Date of birth
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			

Address: Young Mayor's Office, Civic Suite, Catford SE6 4RU
Young Mayor's Office: Katy Brown on 020 8314 6313/07957 198312 or
katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308
or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor



The ideal election statement

- Your election statement needs to spell out ‘your reason to stand’ by explaining what three things you would change or work on in Lewisham if you were elected.
- It needs to answer the following things:
 - why are you standing?
 - what will you do for the young people of Lewisham?
 - how will you feedback to the young people of Lewisham?
 - why are you the best person for the job?
- It needs to be written in simple language and short, sharp sentences.
- Use examples and stories to explain why you are doing things (for example, you want a skate park because your neighbour got knocked over in the street as there was nowhere for her to skate).
- Be creative but realistic. Don’t promise things you can’t do.
- Be honest about yourself. Is this all about you or the young people of Lewisham?
- Be different – you need to stand out from the others.

Call or email us if you want help with this or want to run your final version by us first. At candidate training you will get help to finalise your election statement.

Address: Young Mayor’s Office, Civic Suite, Catford SE6 4RU
Young Mayor’s Office: Katy Brown on 020 8314 6313/07957 198312 or katy.brown@lewisham.gov.uk, or Malcolm Ball on 020 8314 6354/07957 198308 or malcolm.ball@lewisham.gov.uk **website:** www.lewisham.gov.uk/youngmayor

