

Committee	Public Accounts Select Committee	Item No.	6
Title	Select Committee Work Programme 2007-08		
Wards	N/A		
Contributors	Head of Overview and Scrutiny		
Class	Part 1	Date	5 February 2008

1 Purpose

- 1.1 To advise Members of the Select Committee work programme for the municipal year 2007/08.

2 Summary

- 2.1 At the beginning of the municipal year, each select committee is required to draw up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel will then consider the proposed work programmes of each of the select committees and devise a co-ordinated overview and scrutiny work programme, which avoids duplication of effort and facilitates the effective conduct of business.
- 2.3 The Business Panel may amend the work programme of any of the select committees but will not normally do so unless it is necessary to ensure the effective conduct of Council business.
- 2.4 The work programme is a “living document” and as such can be updated at each select committee meeting so that members are able to include or remove items as appropriate.

3 Recommendations

- 3.1 Members are asked to note the work programme outlined in Appendix A and comment on any issues arising from the programme.
- 3.2 Members are asked to note the Council’s Forward Plan and Key Decisions programmed for the next four months, as at Appendix B, and consider any key decisions for further scrutiny.